

**CLIFTON REYNES & NEWTON BLOSSOMVILLE
JOINT PARISH COUNCIL**
Clerk to the Parish

Annual Meeting

c/o Greenhill View, Newton Blossomville. MK43 8AL
Tel: 07973 612 606 Email: clerk@cliftonnewtonjpc.org
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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded the Parish Council by resolution during the whole or part of the proceedings.

Wednesday 24th May 2017

To: The Chairman Mr. Noel Sibbald and all members of the Clifton Reynes and Newton Blossomville
Joint Parish Council

Ladies and Gentlemen:

You are summoned to a **Meeting of Clifton Reynes and Newton Blossomville Joint Parish Council** to be held in the **Reading Room, Newton Blossomville** on **Wednesday 24th May 2017** commencing at **7.30pm** when the following business will be transacted.

Yours faithfully

Noel Q Sibbald
Acting Parish Clerk

AGENDA

1. To receive any apologies for non-attendance
2. To receive any declarations of interest
3. To receive and approve the Minutes of the Joint Parish Council Meeting of Clifton Reynes and Newton Blossomville held on Wednesday 26th April 2017
4. Elect chair and vice chair (and submit associated forms)
5. Confirmation of the accuracy of the minutes of the last meeting of the council
6. Review of delegation arrangements to committees, sub-committees, staff and other local authorities
7. Appointment of any new committees
8. Review and adoption of appropriate standing orders and financial regulations
9. Review of inventory of land and assets including buildings and office equipment
10. Confirmation of arrangements for insurance cover in respect of all insured risks
11. Review of the council's and/or staff subscriptions to other bodies
12. Review of the council's complaints procedure
13. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998

14. Review of the council's policy for dealing with the press/media

15. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council

16. Reports

- (a) Chairman
- (b) Ward Councillors
- (c) Councillors
 - Cllr Swanston
 - Cllr Rees
 - Cllr Evans
 - Cllr Cronin

17. Public Participation

18.

Date of Next Meeting: Full Council 28th June 2017