

# CLIFTON REYNES & NEWTON BLOSSOMVILLE JOINT PARISH COUNCIL

Clerk to the Joint Parish Council Karen Turnbull

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Minutes of the Meeting of Clifton Reynes & Newton Blossomville Joint Parish Council held at the Reading Room, Newton Blossomville 7.30pm on Wednesday 17th August 2016 when the following business was conducted.

**PRESENT** Councillors Noel Sibbald (Chairman) together with Councillors Gerry Cronin, David Swanston, David Wrightson, and Ward Councillors, Keith McLean and David Hosking together with the Parish Clerk Karen Turnbull

1. **To receive any apologies for non-attendance**

Apologies received from Councillor Simon Rees and Ward Councillor Peter Geary

2. **To receive any declarations of interest**

None

3. **To receive and approve the Minutes of the Annual Meeting of the Joint Parish Council and the Meeting of Clifton Reynes and Newton Blossomville Joint Parish Council both held on Wednesday 18th May 2016**

Resolved to receive and approve the Minutes of the Annual Meeting of the Joint Parish Council and the Meeting of Clifton Reynes and Newton Blossomville Joint Parish Council both held on Wednesday 18th May 2016 as previously circulated were taken as read approved as being a correct record and signed as such by the Chairman.

4. **Clerks report for information only**

Members register of interests were returned to the elections officer at Milton Keynes Council.

Election of representatives to Reading Room Committee and Kites Charity. The Clerk has emailed the Reading Room but not received a reply. Clerk to write again. **Action Clerk.** Cllr Wrightson will contact Kites Charity. **Action Cllr Wrightson.**

Flooring for the marquee. At the last meeting Cllr Wrightson agreed to inspect the flooring to see if it is in a useable or sellable condition. Cllr Wrightson will do this shortly and report at the next meeting. **Action Cllr Wrightson.**

Despite the Clerk's emails and telephone messages no reply has been received from the rights of way officer at Milton Keynes council regarding issues raised by Mr Foll, JPC Footpaths Officer and a member of the public. Clerk to forward emails to Ward Councillors. **Action Clerk.**

2015/16 accounts have been signed off by the external auditors Mazaars.

The Clerk reported that the Cold Brayfield bridge report had been posted on village notice boards.

Proposed sports pavilion on parish land adjacent to Clifton Reynes Allotments. Cllrs Rees and Wrightson wrote to the parishioners of Clifton Reynes asking for votes in favour or against the proposal. The result was an overwhelming majority in favour.

The Clerk has not yet filed the old parish minute and account books with Bucks County Council Archives, but plans to do this prior to the next meeting. **Action Clerk.**

The Clerk contacted Zurich regarding insurance for the marquee. Zurich confirmed that it is the responsibility of the Council to do a risk assessment for the erection and dismantling of the marquee for each event. Clerk to produce standard risk assessment form. **Action Clerk.**

The Clerk reported that she had attended audit and minute training, Cllrs Cronin and Wrightson attended new councillor training and Cllr Sibbald had attended Chairperson training.

As requested by Cllr Rees the Clerk emailed parishioners one month prior to the meeting reminding them of the event and posting a link to the Council website to view previous minutes and agenda.

## 5. **Resolutions**

- (1) To **Resolve** that the Council delegates the power to grant dispensations to the Clerk.

Resolved to delegate the power to grant dispensations to the Clerk.

- (2) To consider and respond to the request from a resident that a new village sign be purchased for Clifton Reynes.

The Clerk reported that she had asked Milton Keynes Council to inspect the sign. This has been followed up on two further occasions and the visit is still outstanding. A quotation has been obtained from Hirst Signs to replace the sign to the sum of £341 excluding installation. Cllr Sibbald explained that we have a cash flow problem at the moment due to delays setting up new signatories by Barclays Bank. Cllr Hosking asked the Clerk who she had reported it to at the Council and also recommended we apply for Parish Partnership funding. Cllr Swanston suggested that the resident may wish to organise a fund raising event to pay for the sign. **Action Clerk.**

- (3) To consider request for additional funding towards Clifton Reynes Church, in addition to solar grant funding. The Church requires addition funding as another wall collapsed and needed to be repaired.

The Council agreed that we are not in a position to provide any additional funding at present, however the Church can apply for a section 137 grant in February 2017. Cllr Wrightson agreed to relay this information to the Church. **Action Cllr Wrightson.**

The Clerk informed the Council that Clifton Reynes Church had yet to send an invoice in regarding the funds already allocated through the solar grand for the sum of £1350.

- (4) To **Resolve** to approve pay increase for Clerk from £8.61 to £8.72 per hour backdated to 1st April 2016 and from 1st April 2017 increased to £8.87 per hour.

Resolved to approve pay increase for the Clerk based on guidelines issued by National Joint Council for Local Government Services (NJC).

- (5) To **Resolve** to approve change of frequency for Joint Parish Council meetings from quarterly to bi monthly.

Resolved to approve change of frequency for Joint Parish Council meetings from quarterly to bi monthly.

## 6. **Finance**

Accounts to 30.6.2016 are attached.

Already approved through budget:  
Grass Cutting - £108, £114, £180, £93.60  
Dog Bins - £96.84, £77.47, £77.47

Clerks Salary - May £215.25, June £215.25, July £215.25  
Insurance 2016/17 - £310.98  
MKALC membership - £50.00  
G. Moore Haulage Asbestos removal Clifton Reynes allotments - £4428.00

The above payments were noted by the Councillors.

Retrospective approval for:  
Internal audit 2015/16 - £45.00  
BALC 3 x Good Councillor's Guide - £9.00

Approval for:  
Clerk's expenses - £45.29

Resolved that the above payments are authorised and paid.

The council discussed Frosts quotation to cut back overgrowing trees encroaching the pathways on Millennium playing field at a cost of £125.00 + VAT. In view of balance in current account at Barclays and signatory change difficulties Councillors agreed to discuss this early next year.

Balance current account - **£903.03**      Balance deposit account - **£13769.65**

Clerk to transfer monies for solar grant funding and asbestos invoice from deposit to current account for the amount of: £5,820. **Action Clerk.**

## 7. Planning

16/00823 Walnut Cottage, Spring Lane, Clifton Reynes - application withdrawn.  
16/01135 1 The Close, Newton Blossomville - JPC objected to the retrospective application. Cllr Swanston had no objection to the application. Application approved.  
15/01664 Costerpits Barn, Clifton Road, Newton Blossomville - Application approved.  
16/01374 Wood Farm, Hardmead Road - no comment. Application approved.  
16/01469 The Hive, Timpson Lane - no comment but JPC noted neighbours' objections.  
16/01698 Home Farm, Newton Blossomville - no comment.  
16/01699 Home Farm, Newton Blossomville - no comment.  
16/01873 Wood Cottage, Newton Blossomville - no comment but JPC noted neighbour objection.

## 8. Reports

- (a) Chairman - Cllr Sibbald explained that there had been significant delays in changing signatories with Barclays Bank, and as a result we are currently not in a position to transfer money from deposit to current account. It is hoped that this will be resolved within the next few weeks.

Cllr Sibbald informed the Council that our current grass cutting company wrote to us advising that their fees would increase by almost 50%. The Clerk advised them that as the precept had already been set based on their quotation for the current year, that additional funding would have to be approved at a Council meeting. The contractor then wrote again advising they were terminating the contract at the end of the month. Three quotations were obtained and a new contractor has been appointed at a favourable rate.

- (b) Ward Councillors - Cllr McLean reported that delays are commonly shared by Parish Councils when changing bank mandates.

Plan MK - Cllr McLean advised that end of 2016/early 2017 the first draft plan will be published rather than a strategic options document. 5000 consultations were received. Ward Councillors will be running public meetings and he recommend that we hold village public meetings.

General Planning - Milton Keynes Council have had several rejected building applications which have gone on to appeal through the Planning Inspectorate. Applications have then been approved based on applicants highlighting that

Milton Keynes do not have a 5 year land supply plan.

Milton Keynes Futures 2050 report has now been issued. Councillors were all given a copy by the Clerk. Cllr McLean advised that the report had been well received. The official launch was in July and was presented very well. On 20 July 2016 the Milton Keynes Council voted and adopted proposals to move with 6 big projects:

- Project One: Hub of the Cambridge-Milton Keynes-Oxford Arc
- Project Two: MK:IT
- Project Three: Learning 2050
- Project Four: Smart, shared, sustainable mobility
- Project Five: Renaissance: CMK
- Project Six: Milton Keynes: The creative and cultured city

- (c) Councillors - Cllr Swanston Advised that there have been continuing flooding issues due to blocked gullies. He has reported this and been advised by MKC advised that there are no issues. Cllrs Hosking and McLean advised that there will be a ward visit with Tom Blackburne-Maze, Service Director from Milton Keynes Council. Cllr Swanston will write to Mr Blackburne-Maze advising him of the current issues. **Action Cllr Swanston.** Clerk to add this to her reported items to Milton Keynes Council. **Action Clerk.**

Cllr Swanston reported that James Pearce, Senior Engineer for Bridges is now dealing with Cold Brayfield bridge project. Mr Pearce has had a meeting with the land owner and manager. Cllr Swanston to forward details to Ward Councillors and Parish Councillors. **Action Cllr Swanston.**

Cllr Cronin informed Ward Councillors that she had recently reported fly tipping via Milton Keynes Council portal. After reporting the problem she happened to see the Council vehicle driving up and down looking for the reported items. It transpired after a conversation with the Council employee, that they do not receive all the information, despite the fact that she had advised exactly where the items were. It appears there is a communication issue between departments at the Council. Clerk to set up a Parish Council login for reporting items through Milton Keynes Council portal. **Action Clerk.**

**9. Public Participation**

A member of the public recalled a conversation at a previous meeting regarding asbestos at the allotments. He queried whether it was the responsibility of Milton Keynes Council to ensure the property was sold to the Joint Parish Council without any contamination on the land. As the final invoice for clearing the land had amounted to £3,690 exc VAT, he felt the Joint Parish Council should their utmost to recover their costs.

A member of the public mentioned that a previously repaired pot hole was breaking down on the road from Emberton to CR. Clerk to report to MKC. **Action Clerk.**

**10. Date of Next Meeting**

Wednesday, 19th October 2016. 7.30pm at the Reading Room Newton Blossomville.

There being no further business the meeting finished at 9.05pm.

Signed: .....  
Noel Sibbald  
Chairperson

Date: .....